OSU Extension Annual Report Story Banners Available to Borrow

Extension has several pull-up banners created for the legislative luncheon earlier this year that are available for counties to borrow and use at your county fair, legislative activities or other programs. The titles of the banners are:

- Certified Crop Advisers
- Water Quality
- Urban Renewal
- 4-H Youth Development
- Safety on the Farm • Energy for the Future
- Healthy Bees
- A Safe Food Supply

The attached PDF shows what each banner looks like. Contact Cheryl Buck (buck.19@osu.edu) if you would like to borrow one or more of these banners – available on a first come, first-served basis – for a local event.

Hold the Date!

Be sure to hold September 30th on your calendars for your Program meetings. This is a program meeting day for all of the Heart of Ohio.

Welcome New Central Region Educators!

We are pleased to announce that we have hired educators in both Marion, and Madison County.

Tim Barnes, ANR, Marion County.

Kirsten Holt, 4-H and CED, Madison County.

Join us in welcoming them to the Central Region!
For complete compliance with the university brand standards, remember to follow the promotional item guidelines posted on the CFAES Finance Office website at this link – http://cfaesfinance.osu.edu/sites/cbo/files/imce/Training/Promotional%20Items.Guide.pdf – including the approval process for trademarked items (anything using the university logo, symbols, etc.). Design tips and approval process information are also available on the CFAES brand webpages at http://cfaes.osu.edu/brand.

Group Order Option
At this time, we are aware that Proforma TCL is offering group ordering of OSU Extension employee apparel until June 10, 2015. This allows counties who might need fewer items than the typical minimum order amount to order the exact number of items they need, and the vendor will “group” the order from multiple units to meet manufacturer requirements, minimize set-up fees and keep prices low. The Extension showroom is available at http://www.proformaosu.com/showrooms.htm.

Just-in-Time Production Option
American Solutions for Business uses a just-in-time production approach to handle orders for as small as one apparel item. The process is integrated into their eStore to reduce delivery times and eliminate manual processing of orders. For more information about using this service or order options, contact Chip Brady at cbrady@americanbus.com.

Design Approval FYI
If you order any of the pre-approved items from these vendors – or any of the other Ohio State-approved vendors, you can bypass the design approval process that is outlined in the Extension promotional items guidelines. However, ANY variation of the examples posted on the vendor websites must go through the complete approval process with the college brand advisory team, as well as Ohio State Trademark and Licensing.

Note: Ohio State-approved vendors such as Proforma and American Solutions for Business are approved to sell to units of the university, but not to individuals.
New Office Supplies Contract (Brian McClain)

Please note the new contract for office supplies forthcoming. Very good news to forward the mission of The Ohio State University. Please note bullet point #2 that will become a benefit for all employees and students.

From: Andridge, Nathan  
Sent: Thursday, June 04, 2015 10:05 PM  
Subject: New Office Supplies Contract

I’m writing to share some exciting news that we think will benefit every level of the university: Ohio State has signed a contract with Staples that will save the university a total of $5 million over the next seven years. Because $1 million of the savings will be provided to Ohio State up front, we’ll be able to provide an immediate benefit in the form of more financial aid for Ohio students. That money will be part of President Drake’s commitment to a $15 million expansion of need-based aid for fiscal 2016. The contract will also benefit students, faculty and staff more broadly. Some highlights:

• Colleges and support units will pay less for items that they use every day, because we were able to negotiate lower prices. The reason? More than 95% of university purchases are now happening through our existing office-supplies contract. In 2010, only half used our official vendor.
• Students, faculty and staff will be able to buy products from any Staples store at our institutional rate when the contract becomes effective.
• Staples will provide $25,000 a year in student internships and scholarships.
• The partnership will boost our sustainability efforts: Staples offers an expanded list of sustainable products, and its shipping practices will reduce waste.

The contract will be effective on or before Sept. 1. We will be in touch well before the change from Office Max to Staples with more detailed information to ensure that there is a smooth transition. Please let us know if you have any immediate questions by contacting Sherry Huegel (Huegel.1@osu.edu; 614-688-4415).

ePA-005 Overview (Lori Kaser)

I will be presenting a short workshop titled ePA-005 overview on June 10 from 10-11 a.m. in Columbus Ag Engineering Room 219. During this session we will provide an overview of the ePA-005 process along with tips for completing the form. Faculty and staff who complete the form are encouraged to attend.
Applications Being Accepted for NELD North Central 2015

Enthusiastic about OSU Extension? Interested in developing your ability to lead Extension into the future? If your vision of your future includes building your career with Extension, then the NELD North Central leadership experience may be just the opportunity you need!

NELD is an annual four-session program designed to help participants:

1. Learn, apply and reflect on new effective leadership, organizational collaboration and change concepts and strategies
2. Develop a better understanding of self and enhance personal effectiveness
3. Strengthen competence in decision-making, build leadership capacity, improve effectiveness of Extension programming and promote life-long learning
4. Broaden their understanding of Extension on a local, state, national and international level
5. Build a more robust national Extension network

Session dates/locations for 2016 include (100% attendance is required):
- January 25-29 (Chicago-area, IL)
- April 15-23 (Costa Rica)
- July 11-15 (Washington, DC)
- September 20-23 (St. Paul-area, MN)

Interested educators, program staff, and specialists can apply by responding in 300 words or less to the question: “Why I am an ideal candidate for NELD North Central in 2016”. To be considered for the 2016 class, simply send your answer to the question above (email is fine) to davis.1081@osu.edu (with ‘NELD 2016’ in the subject line) by June 10. You can learn more about the program here and direct questions to any regional director or assistant director. For an overview of NELD 2016 click here.

CFAES Restricted Data Security Project

Social security numbers and restricted data elements that reside on university-owned computers are a large security risk for the university. The financial and reputational costs associated with addressing data breaches around these types of data can be very expensive. Over the past few years, we’ve begun to reduce the number of these files across our college-wide environment, and it is imperative that we continue to do so. Historically, we have heavily relied on individual technicians to make time on top of their existing support duties to reduce these numbers, and help make our environment more secure. OHIO STATE UNIVERSITY EXTENSION Monday Messenger – June 8, 2015 Page 3 In an effort to alleviate existing support roles across the college while making a larger impact to our overall college-wide risk, Steve Brenneman will be taking on the data loss prevention remediation duties for the entirety of CFAES for the next ten weeks

If your system contains restricted or sensitive data, you can expect to receive an e-mail from CFAESDLP@osu.edu indicating that actions need to be taken against files on your university-owned machine. Steve may also be in touch with you via telephone if he is unable to reach you via e-mail to help remove these files. If you are contacted, please make time to address these matters with Steve to help eliminate our risk across the college.