Heart of Ohio Newsletter

August 4, 2014

Early Bird Registration for ESP National Conference extended to August 15

Strengths Based Communications

Aug. 19: Writing from the Reader’s Perspective

Roads Scholars Tour highlights partnerships in NE Ohio

eRequest Reminder

Departmental Parking Passes for Those Off Campus

Early Bird Registration for the 2014 ESP National Conference has been extended to Friday, August 15th!! Register now to get the best registration rate! Click the “Register Now” link to register for the conference.

2014 President’s Theme Award “Growing the Extension Professional – the next 100 years”

ESP Silent & Live Auctions at National Conference - Don’t forget to start collecting unique items for the ESP Silent & Live Auctions held during National Conference on October 7th. If you need to mail your items ahead of time you can mail them to: Purdue Extension, Howard County, Howard County Government Building, Ste 105, 120 East Mulberry St., Kokomo, IN 46901.
Utilizing StrengthsFinder in teams gives everyone a language to describe work styles. Employees achieve work goals when using their strengths. Your strengths determine how you communicate with others. In addition, adjusting how you communicate with a co-worker based on her/his strengths will increase the effectiveness of communication at work.

Sometimes we misunderstand what someone is saying based on his/her strength. Using positive intent allows us to realize that each of us use the lens of our strengths when we communicate. Knowing and understanding our personal strengths and the strengths of our teammates, helps us choose the words so that she/he hears and understands what we are saying based on her/his strengths.

Participants in this workshop will:
- Gain a better understanding of how they communicate using their strengths
- Learn more about how to communicate with others who do not have the same strengths
- Help build a greater sense of team by communicating to others using our personal strengths.

*To participate in this workshop, you must have attended a StrengthsFinder awareness workshop.

Register Now
Beth Flynn is facilitating this workshop.
Cost: $75 per participant. To register and make payment, please go to https://regonline.com/seriesleadership.

Please note, if you are unable to attend you may send someone else in your place. Cancellations made prior to the day of the workshop will be refunded minus a $5 cancellation fee. No refunds will be made for no-shows/cancellations the day of the workshop.

Certificates of participation are available for individuals seeking professional development hours

Aug. 19: Writing from the Reader’s Perspective… (Source: OSU Today)

Ohio State will host Dr. George Gopen for a writing workshop, Writing from the Reader's Perspective: A New Way to Gain Control of the English Language, on August 19th from 8am to 5pm, Archie Griffin Ballroom East, Ohio Union. The workshop is aimed at helping faculty members, postdocs, researchers, and administrators learn a new approach to writing that focuses on learning to write for the reader - a technique that can improve grant writing and publication success.

--> Register: http://go.osu.edu/gopenworkshop
Roads Scholars Tour highlights partnerships in NE Ohio . . .
The Roads Scholars Tour, a two-day, traveling seminar led by the Office of Outreach and Engagement, took more than 40 faculty to northeast Ohio on July 22-23 to meet community partners, tour sites where the university has key partnerships, and see first-hand the reach and impact that teaching, research and engagement collaborations have on communities and residents across the state. Beginning at Ohio Stadium, the group traveled to the Ohio State Mansfield campus, the Cleveland Museum of Art, the Rock and Roll Hall of Fame, Goodyear headquarters and the Ohio State Wooster campus.

-- > For pictures and more information: http://go.osu.edu/roads14

eRequest Reminder
In recent weeks we have noticed that some CEDs are approving their own transactions in eRequests. The confusion may be happening because pre-approval has been received in advance from the Region Director and/or a T# has been received in advance for an upcoming trip. We have received clarification from the Business Office and they indicate that CEDs should never approve their own transaction(s) in eRequests. If a purchase is made by a CED or on behalf of a CED, these transactions should be left unapproved in the eRequest system and will be approved by another authorized approver. So if you are a CED and you see these transactions, please just overlook them, approve any other appropriate transactions for your office, and the transactions entered for you will be approved by someone else.

Also, when adding entries in eRequest – please use the “Requested For” area to indicate who used the PCard or who the purchase is for . . . this way the approval will migrate to the correct approver for the person receiving the goods.

Departmental Parking Passes for Those Off Campus. . . (Source: Cindy Buxton)
Many of you have asked about the status of the limited A/regional A passes that you have tried to purchase through CampusParc. These are purchased using department funds to be shared by individuals in offices that are located off campus when they travel to Columbus. We have discovered from the parking office that there is a University policy that prohibits the purchase of these permits for department use. Departmental passes are available at full price (approx. $800). This full price is the amount paid by employees who work on campus, but it is paid using personal funds. We have asked for an exception to the university policy that is prohibiting these purchases and hope to hear something soon. **However, in the meantime we would encourage you to purchase day passes or use pay at the machine functions.**
Your passes from last year are not currently valid. If you have purchased a pass using personal funds you are not affected by this issue. We know this is an inconvenience but were not aware of the policy that parking is now enforcing. Please be patient while we work to resolve the issue.

Questions? Michel.5@osu.edu

**Note:** Some day parking passes are available for purchase at the Southwest Region Office.